



COUNCIL MEETING

22 March 2018

REVIEW OF FLEXITIME SCHEME

Sheena Ramsey, Chief Executive

EXECUTIVE SUMMARY

1. The purpose of this report is to seek approval of changes to the Council's Flexitime Scheme.
2. The scheme operates at the Council's discretion and use of flexitime is subject to line manager's approval having considered the demands of the service. The flexitime scheme has not been reviewed since 2008.
3. It is proposed to retain the Council's flexitime scheme but to make some changes which will bring it more in line with The Gateshead Housing Company scheme. It is also proposed that the scheme is updated to ensure that there is appropriate guidance on how the scheme operates. The revised flexi time scheme will be implemented from 1 April 2018.
4. The Cabinet has considered the facts and issues arising from the report including alternative options and took all relevant advice before formulating their recommendation.

RECOMMENDATION

5. It is recommended that Council approve the proposals outlined in the attached report.